



State of Tennessee
Department of Economic and Community Development

Local Planning Assistance Office
William Snodgrass/Tennessee Tower Building-10th Floor
312 8th Avenue North
Nashville, Tennessee 37243-0405
615-741-2211

MEMORANDUM

To: Local Government Planning Advisory Committee
From: Don Waller 
Date: June 17, 2002
Subject: Warren County Growth Boundary Plan

I received the Warren County Growth Boundary Plan last Friday and I reviewed the map and resolution signed by the Chair of the Coordinating Committee. These were the only documents forwarded by the Coordinating Committee and they meet the requirements of the law with respect to the map containing the urban growth boundaries, planned growth boundaries and rural areas. The resolution signed by the Chair of the Coordinating Committee is the resolution the LGPAC requires.

Because of the June 30 deadline, this is to request your approval of the plan by mail ballot. This plan is the result of last minute negotiations between the city of McMinnville, Morrison and Warren County. It comes to us signed by the chair that all legal requirements have been met.

If you have questions please call me or Dan. I can be reached at 615-741-2211. Dan's number is 865-594-6666.

DW/jw

**Submittal of County Growth Plan
and
Certificate of Ratification**

Whereas, the _____ County Coordinating Committee has developed and recommended to the County and municipal legislative bodies of _____ County a Growth Plan which complies with TCA 6-58-106; and

Whereas, the County and municipal legislative bodies have ratified the _____ Growth Plan as required by TCA 6-58-104; and

Whereas, the _____ County Coordinating Committee has held the requisite public hearings pursuant to TCA 6-58-104;

Now Therefore, the _____ County Coordinating Committee submits to the Local Government Planning Advisory Committee the _____ County Growth Plan for its approval pursuant to TCA 6-58-104.

Chair, County Coordinating Committee

Date

**Resolution of Approval
By The
Local Government Planning Advisory Committee**

Whereas, the Warren County Coordinating Committee has submitted a County Growth Plan for Warren County and its municipalities; and

Whereas, the Coordinating Committee has certified that the plan has been ratified pursuant to TCA 6-58-104;

Now, Therefore Be It Resolved by the Local Government Planning Advisory Committee that the Warren County Growth Plan is hereby approved and becomes effective this date.

Tom Stover
Chair, Local Government Planning Advisory Committee

6/21/02
Date

I certify that Warren County has an approved Growth Plan which meets the requirements of Public Chapter 1101. I further certify that Warren County has a Joint Economic and Community Development Board which meets the requirements of Public Chapter 1101.

Certified by:



Carol Lee Hamblen
Warren County Executive

Executive on

June 13, 2002

Return Certification to:

Tennessee Department of Economic and Community Development
Office of Program Management
William R. Snodgrass Tennessee Tower
Tenth Floor
312 Eighth Avenue North
Nashville, TN 37243-0405

1101 Growth Plan Committee Meeting Minutes June 13, 2002

Committee Members Present: Carol Hamblen, Royce Davenport, Rodney Boyd, Levoy Knowles, Tim Pelham, Mike Green, Joe Hefner, Tommy Foster, Jeff Flatt, Jr. Wilson, and Jim Gray.

Also Present: Joe Barrett and Kevin Rush from the State Planning Office

County Executive Carol Hamblen reported that the Warren County Commission approved the growth plan map with a unanimous vote.

County Executive Hamblen then asked for reports from the City of Morrison and the City of McMinnville.

Joe Hefner was present on behalf of the City of Morrison and reported that the vote was unanimous to approve the growth plan map.

City of McMinnville Mayor Royce Davenport also reported that the vote was unanimous to approve the growth plan map with signatures requested.

Committee Co-Chairman Levoy Knowles made a motion to approve and adopt said map.

Jim Gray seconded Mr. Knowles' motion.

The vote was taken and the motion to approve and adopt the Warren County Growth Plan Map passed unanimously.

County Executive Hamblen thanked the committee members for serving through this process and this committee should not be required to meet for 3 years.

Committee Co-Chairman Knowles made a motion to adjourn.

Minutes taken by Jeff Flatt

*Carol Lee Hamblen
Warren County Executive*



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DW/jw

MAIL BALLOT

I vote as follows:

For: _____

Against: _____

To Approve the Warren County Growth Boundary Plan.

Date

Signature

From: Dan Hawk
To: Mike Ohlman; Phillip Trauernicht
Date: 7/29/02 8:13AM
Subject: Warren County Growth Plan approval

Phillip and Mike,

Jimmy Earle asked me to contact you and Mr. Jeff Goldman about the Warren County Growth Plan. Don Waller receive the plan with a ratification certification form signed by the coordinating committee chairman used by the Local Government Planning Advisory Committee to verify local agreement by the county and all the cities. Jo White will give you a copy of the information Don received in June with the LGPAC approval date. Part of the plan had agreements between Morrison and McMinnville for de-annexation of territory both had annexed as I understand it. Morrison followed through with the agreement and McMinnville apparently did not. At this point LGPAC has not received any information to the contrary and considers the ratification form signed by the coordinating committee chairman (who was also the County Executive) valid. Unless LGPAC rescinds its action or the plan is contested and remanded back to the Warren County coordinating committee, it is an approved plan.

Jo White has my schedule if you need me this week, I will not be in Nashville until August 6.

Let me know if you have further questions.

Thanks,
Dan

CC: Jimmy Earle; Jo White

Approved by the
Warren County Coordinating Committee:
This is to certify that this is the
Public Chapter 1101 Growth Plan
for Warren County, Tennessee.

Carol Lee Hamblen

6-13-02

Chairman, Warren County Coordinating Committee

Date

Local Government Planning Advisory Committee

Date: *6-21-02*

To: Approve Warren County Growth Plan

Tom Stiner
Tom Stiner, Chairman

Approved by the
Warren County Coordinating Committee:
This is to certify that this is the
Public Chapter 1101 Growth Plan
for Warren County, Tennessee.

Carol Lee Hamblen

6-13-02

Chairman, Warren County Coordinating Committee

Date

Local Government Planning Advisory Committee

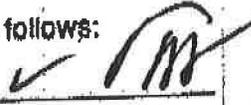
Date: 6-21-02

To: Approve Warren County Growth Plan

Tom Stiner
Tom Stiner, Chairman

MAIL BALLOT

I vote as follows:

For: ✓ 

Against: _____

To Approve the Warren County Growth Boundary Plan.

6-20-02

Date


Signature

MAIL BALLOT

I vote as follows:

For: X

Against: _____

To Approve the Warren County Growth Boundary Plan.

6-19-2002
Date

Roland Dykes Jr
Signature

MAIL BALLOT

I vote as follows:

For: X

Against:

To Approve the Warren County Growth Boundary Plan.

6-18-2002
Date

James R. Wilhelm
Signature

MAIL BALLOT

I vote as follows:

For: ✓

Against:

To Approve the Warren County Growth Boundary Plan.

6-18-02
Date

Robert Morris
Signature

MAIL BALLOT

I vote as follows:

For: X

Against: _____

To Approve the Warren County Growth Boundary Plan.

06-18-2002
Date

Billy J. Smith
Signature

**Submittal of County Growth Plan
And
Certificate of Ratification**

WHEREAS, the Warren County Coordinating Committee has developed and recommended to the County and municipal legislative bodies of Warren County a Growth Plan which complies with T.C.A. 6-58-106; and

WHEREAS, the County and municipal legislative bodies have ratified the Warren County Growth Plan as required by T.C.A. 6-58-104; and

WHEREAS, the Warren County Coordinating Committee has held the requisite public hearings pursuant to T.C.A. 6-58-104;

NOW, THEREFORE, the Warren County Coordinating Committee submits to the Local Government Planning Advisory Committee the Warren County Growth Plan for its approval pursuant to T.C.A. 6-58-104.



Chairman, Warren Co. Coordinating Committee

Signed and dated this 13th day of June, 2002.

**INTERLOCAL AGREEMENT
TO ESTABLISH A JOINT ECONOMIC AND COMMUNITY
DEVELOPMENT BOARD IN WARREN COUNTY**

This interlocal agreement is made among the participating governments, which are as follows:

The County of Warren, Tennessee
City of McMinnville, Tennessee
City of Morrison, Tennessee
City of Centertown, Tennessee
City of Viola, Tennessee

WHEREAS, *Tennessee Code Annotated*, Section 6-58-114, requires each county and its municipalities to establish a joint economic and community development board by interlocal agreement; and

WHEREAS, counties and municipalities are authorized to enter into interlocal agreements by *Tennessee Code Annotated*, Section 5-1-113;

NOW, THEREFORE, the participating governments agree as follows:

1. NAME. There is hereby created the Warren County Joint Economic and Community Development Board ("Board").
2. PURPOSE. The purpose of the Board shall be to foster communication relative to economic and community development between and among governmental entities, industry, and private citizens.
3. AUTHORITY. The Board is authorized to take the following actions:
 - a. To discuss the interrelationship among commercial, governmental, private and other interests in the community and to identify ways to coordinate development efforts among these interest; and
 - b. To develop recommendations regarding economic and community development and to advise the legislative bodies of the participating governments of those recommendations.
4. MEMBERSHIP. The Board shall consist of the following members, who shall serve without compensation:
 - a. The County Executive of Warren County, Tennessee.
 - b. The Mayor of the City of McMinnville, Tennessee, the largest municipality, by population, in the county.
 - c. The Mayors of Morrison, Tennessee, Centertown, Tennessee and Viola, Tennessee, may each have representation on the Board or may serve on the Board on a rotating basis.
 - d. One person who owns land qualifying for classification and valuation under *Tennessee Code Annotated*, Title 67, Chapter 5, Part 10, to be nominated by the County Executive and confirmed by the legislative body of Warren, County.
 - e. One person representing industrial and commercial interests, to be selected by the Board at its first meeting.
5. MEETINGS. The County Executive shall call the first meeting of the Board and serve as interim chair until all Board members are elected.

After the Board is complete, the Board shall meet at least four times annually and the Executive Committee shall meet at least eight times annually. All meetings of the Board and the Executive Committee shall be documented by minutes and certification of attendance, and are subject to the Open Meetings Act, *Tennessee code Annotated*, Section 8-44-101 *et seq.*

6. OFFICERS. At the first meeting after all Board members are chosen, the Board shall elect a Chair, Vice-Chair, and Secretary-Treasurer from among the members. The Chair shall call regular and special meetings of the Board and Executive Committee and preside over all meetings. The Vice-Chair shall serve as chair in the Chair's absence. The Secretary-Treasurer shall keep minutes of all meetings and shall serve as chief financial officer.
7. EXECUTIVE COMMITTEE. There shall be an Executive Committee composed of the following members of the Board: the County Executive and the Mayors selected according to Sections (a), (b), and (c) above.
8. TERMS OF OFFICE. Terms for positions held by elected officials shall coincide with the terms of office for their elected positions. The remaining members shall serve initial terms of two years. After the initial two-year terms of these members, those subsequently selected shall serve four-year terms.
9. RULES OF ORDER. All business shall be transacted in accordance with the latest edition of *Roberts Rules of Order*.
10. FUNDING. In order to obtain revenues needed to provide meeting space, costs associated with providing adequate notice under the Open Meetings Act, and other functions necessary to the authority granted to the Board, activities of the Board shall be jointly funded by the participating governments. As provided in *Tennessee Code Annotated*, Section 6-58-114(g), the funding formula for determining the funds due from each government shall be determined by adding the population of the entire county as established by the last federal decennial census to the populations of each city as determined by the last federal decennial census, or special census as provided for in *Tennessee Code Annotated*, Section 6-51-114, and then determining the percentage that the population of each governmental entity bears to the total amount. In the event of a special census, the formula shall be adjusted as provided in *Tennessee Code Annotated*, Section 6-58-114(g)(2). The Board shall also accept and expend donations, grants, and payments from persons and entities other than the participating governments.
11. BUDGET. An annual budget to fund the activities of the Board shall be recommended by the Executive Committee to the Board, which shall adopt a budget before the first day of April of each year. The total budgetary amount shall not exceed funds necessary to provide for meetings of the Board and costs incident thereto. After adoption of the budget, the funding formula established above shall then be applied to the total amount as the participating governments' contributions for the ensuing fiscal year. The budget and a statement of the amount due from each participating government shall be immediately filed with the appropriate officer of each government.
12. MODIFICATION. This Agreement may be amended or modified upon agreement of the governing bodies of the parties to the Agreement. Any such modification must be in writing.

13. OTHER AGREEMENTS. Nothing contained in this Agreement shall prohibit or restrict any of the parties from entering into other interlocal agreements as provided by law.
14. EFFECTIVE DATE AND DURATION. This Agreement shall become effective upon approval by each of the legislative bodies of the participating governments, and upon execution of the Agreement by the authorized officials representing each. This Agreement shall remain in effect until terminated by the participating governments.
15. APPROVAL. By executing this Agreement, each official below signifies to the other participants that this Agreement has been lawfully approved by the participating governing body which that official represents.

WARREN COUNTY

Carol Lee Hamblen
County Executive

Date: 4-23-01

CITY OF MCMINNVILLE

Boya A. Sargent
Mayor

Date: _____

CITY OF MORRISON

H. C. Jacobs
Mayor

Date: 4-10-01

CITY OF CENTERTOWN

Arthur L. Lamm
Mayor

Date: _____

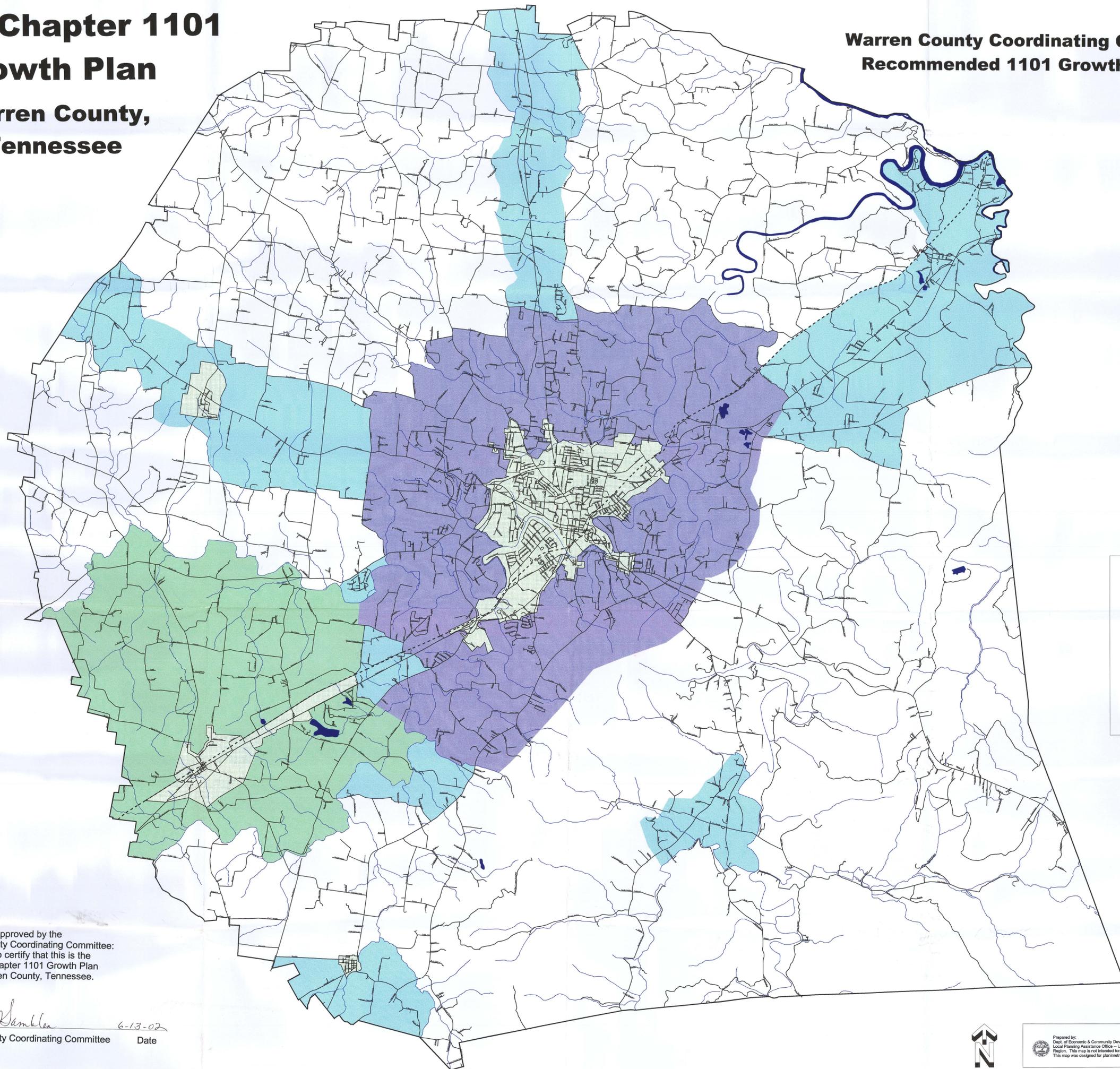
CITY OF VIOLA

Ken Lamm
Mayor

Date: _____

Public Chapter 1101 Growth Plan Warren County, Tennessee

Warren County Coordinating Committee
Recommended 1101 Growth Plan #2



LEGEND

- Railroad
- Roads
- Streams
- Lakes
- Existing City

Recommended Plan

- Rural County
- McMinnville UGB
- Morrison UGB
- County PGA

Approved by the
Warren County Coordinating Committee:
This is to certify that this is the
Public Chapter 1101 Growth Plan
for Warren County, Tennessee.

Carol Lee Hamblen 6-13-02
Chairman, Warren County Coordinating Committee Date



10000 0 10000 20000 Feet

Prepared by:
Dept. of Economic & Community Development
Local Planning Assistance Office - Upper Cumberland
Region. This map is not intended for engineering use.
This map was designed for planimetric use only.

Local Government Planning Advisory Committee
Date: 6-21-02
To: Approve Warren County Growth Plan
Tom Stiner
Tom Stiner, Chairman